

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 24 January 2020

Membership of the Executive

Cllr John Ward (Chairman)
Cllr Paul Follows (Vice Chairman)
Cllr David Beaman
Cllr Andy MacLeod
Cllr Mark Merryweather

Cllr John Neale
Cllr Nick Palmer
Cllr Anne-Marie Rosoman
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 4 FEBRUARY 2020

TIME: 6.00 PM, OR AT THE CONCLUSION OF INFORMAL QUESTIONS

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 7 January 2020 (to be laid on the table for 30 minutes prior to the start of the meeting).

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 28 January 2020.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in

accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 28 January 2020.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

To receive any updates from the Leader or Portfolio Holders.

7. MEDIUM TERM FINANCIAL PLAN 2020/21 - 2023/24 AND GENERAL FUND BUDGET 2020/21 (Pages 7 - 68)

[Portfolio Holder: Councillor Mark Merryweather]
[Wards Affected: All Wards]

This report outlines the latest Medium Term Financial Plan and the draft General Fund Budget for 2020/21. The Financial Plan sets out the key work streams for the Council to focus on which, collectively, aim to address the significant shortfall in annual budget projected over the medium term which is estimated to grow to £5.4million per annum or 40% of the total net service cost by 2023/24.

Recommendation

It is recommended that the Executive, after considering comments from the Value for Money Overview & Scrutiny Committee, makes the following recommendations to Council, to:

1. agree a 1.9% increase in Waverley's element of the Council Tax Charge for 2020/21, equivalent to around 7p a week on a Band D property;
2. agree to make no change to the Council's existing Council Tax Support Scheme;
3. agree the proposed Fees and Charges as shown at Annexe 4;
4. approve the General Fund Budget for 2020/21 as described in this report, and in Annexes 2 and 3; and
5. approve the General Fund Capital Programme as shown at Annexe 6.

8. CAPITAL STRATEGY 2020/2021 INCORPORATING TREASURY MANAGEMENT STRATEGY AND PROPERTY INVESTMENT STRATEGY (Pages 69 - 118)

[Portfolio Holder: Councillor Mark Merryweather]
[Wards Affected: All Wards]

It is a statutory requirement for local authorities to produce an annual Capital Strategy. The Capital Strategy brings together the Council's detailed policies, procedures and plans relating to cash investments and property assets. It incorporates the Treasury Management Framework, Prudential Indicators and Property Investment Strategy for 2020/2021.

Recommendation

That the Executive recommends the Capital Strategy for 2020/2021, incorporating the Treasury Management Strategy, Prudential Indicators and Property Investment Strategy, to Council for approval.

9. **HOUSING REVENUE ACCOUNT BUSINESS PLAN, REVENUE BUDGET AND CAPITAL PROGRAMME 2020/21** (Pages 119 - 138)

[Portfolio Holder: Councillor Anne-Marie Rosoman]

[Wards Affected: All Wards]

This report advises Members of the latest position regarding the Housing Revenue Account (HRA) for 2020/21, the updated 30-year Business Plan and seeks approval of the 2020/21 budget.

Recommendation

It is recommended that the Executive, after considering comments from the Housing Overview and Scrutiny Committee, make the following recommendations to the Council, that:

- 1.the rent level of Council dwellings be increased by 2.7% from the 2019/20 level with effect from 1 April 2020 in accordance with The Government's permitted guidelines;
- 2.the weekly charge for garages rented by both Council and non-Council tenants be increased by 25 pence per week excluding VAT from 1 April 2020;
- 3.the service charge in sheltered accommodation be increased by 50 pence per week from 1 April 2020 to £19.50;
- 4.the recharge for energy costs in sheltered accommodation (as appropriate) be increased by 50 pence per week from 1 April 2020;
- 5.the revised HRA Business Plan for 2020/21 to 2023/24 as set out at Annexe 1 be approved;
- 6.note the approval change for the fees and charges as set out in Annexe 2;
- 7.the Housing Revenue Account Capital Programmes as shown at Annexe 3 be approved;
- 8.the proposed use of the Working Balance Reserve and Contingency Reserves to fund Capital Programmes be approved; and,
- 9.the financing of the capital programmes be approved in line with the resources shown in Annexe 4.

10. PAY POLICY STATEMENT 2020/21 (Pages 139 - 146)
[Portfolio Holder: Councillor John Ward]
[Wards Affected: Not applicable]

The Localism Act 2011 (Section 39) requires all public authorities to publish an Annual Pay Policy Statement. The Council is required to adopt the Annual Pay Policy Statement each year and the Council is not legally permitted to depart from the policies set out in that statement when it considers actual decisions in relation to individuals' remuneration, including redundancy and/or severance.

The Annual Pay Policy Statement for the 2020/21 financial year is attached at Annexe 1. It has been updated in line with the requirements of the Localism Act 2011, resulting in minimal adjustments from last year which are shown as tracked changes.

Recommendation

That the Executive recommends to Council that the Pay Policy Statement for the 2020/21 financial year, attached at Annexe 1, be approved.

11. SERVICE PLANS 2020 - 2023 (3 YEAR ROLLING PLANS) (Pages 147 - 262)

The Service Plans have been prepared by Heads of Service in collaboration with their teams and Portfolio Holders to set out the service objectives for the coming three years in line with the [Corporate Strategy 2019-2023](#) and the Medium Term Financial Plan 2020-2023.

Recommendation

It is recommended that the Executive:

- a) considers the comments and recommendations passed on by the Overview & Scrutiny Committees as listed in section 6 "Consultation and Engagement" of this report and,
- b) approves the final Service Plans 2020-23 proposals as set out at Annexe 1, for their implementation from 1 April 2020.

12. PROPERTY MATTER - UTILITY EASEMENTS, FARNHAM (Pages 263 - 272)
[Portfolio Holder: Cllr Andy MacLeod]
[Wards Affected: Farnham Moor Park]

To seek approval to grant an easement to CM Utilities for the gas supply into the Brightwells site, Farnham.

To seek approval to grant a Section 104 agreement to Thames Water for a sewer easement route into the Brightwells site, Farnham

Recommendation

It is recommended that the Executive approve the easements in order that relevant agreements can be entered into on the terms proposed in (Exempt)

Annexe 3.

13. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

14. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Fiona Cameron, Democratic Services Manager & Deputy Monitoring
Officer, on 01483 523226 or by email at
fiona.cameron@waverley.gov.uk**